

Privacy Notice for Riverain Bowls Club Limited

General Data Protection Regulation 2018

Riverain Bowls Club Limited undertakes to collect and use members personal data in compliance with the General Data Protection Regulation (GDPR).

The data we routinely collect includes members names, addresses, date of birth and telephone numbers. This data comes from when members join Riverain or when they renew their annual membership.

Our legal basis for processing members personal data is our legitimate interest as a bowls club. For some data, such as that relating to shareholders, the basis for its collection is to comply with legal obligations.

We use personal data for the administration of membership, the communication of information and the organisation of events.

Information is recorded in our membership database, which is stored offline in compliance with the GDPR. A paper copy is kept in reception for daily use.

Membership data is not shared with any third party and will not be passed on for use by third parties. Shareholder data is shared with our external accountants, Bradshaw Johnson, who act on our behalf and keep Companies House informed of share transactions and changes to shareholder details.

The Directors, Staff and Committee members have access to members personal data in order for them to carry out their legitimate tasks.

We normally keep members' personal data until they resign or their membership lapses.

With the exception of obtaining the health details of junior members, we do not ask members for any sensitive data. Parents or guardians of junior members must give consent for their personal details to be used.

Members can refuse to give consent to all or part of their personal data. They could maintain membership with only their name or a pseudonym and limited contact details, but this would limit what we are able to provide them with.

Under the GDPR we do not have a statutory requirement to have a 'Data Protection Officer', the Directors are responsible for ensuring that Riverain discharges its obligations under the GDPR.